

# MHLONTLO MUNICIPALITY



## INVITATION TO TENDER

### **CEMETERY MARKING BID NO. CMTG-CS-MHLM-2015**

Suitable service providers are required to do grave marking in Qumbu and Tsolo graveyards. Mhlontlo Local Municipality. The number of graves for both sites will be available on the tender documents.

#### **Evaluation Criteria**

Received Responsive bids will be evaluated based on the following:

- Stage 1- Functionality
- Stage 2- Price and preferential points

The 80/20 preference system will be used as per SCM policy, where 80 points will be for price and 20 for BBBEE.

#### **FUNCTIONALITY ASSESSMENT:**

Functional Category & Description	Points Allocation
Minimum of 5 years previous experience for the company	45
Projected Programme	45
Capacity and Experience	10
<b>Total</b>	<b>100</b>

**NOTE:** Only bidders who scored 60% and more on stage 1 to be evaluated further on price evaluation.

Compulsory site briefing/inspection will be held at Qumbu foyer on the 21<sup>st</sup> January 2016. Bid documents will be available from cashiers office upon payment of non-refundable R 200.00 on the 21<sup>st</sup> January 2016.

Closing date will be on Tuesday 2<sup>nd</sup> February 2016 at 12 in Qumbu foyer.

**BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Mhlontlo Local Municipality Supply Chain Management policy will apply.
- Submission of a Certified B-BBEE Verification Certificate
  - Certified copy of company registration/ CK documents
  - Valid Original SARS Tax Clearance Certificate
  - MBD 4 Forms
  - Certified ID Copies of Shareholders
  - Proof of Municipal Rates

**Failure to submit the above returnable documents will render your tender non responsive:**

**NB DATABASE FORMS are available in Mhlontlo website [www.mhlontloim.gov.za](http://www.mhlontloim.gov.za) and Municipal offices in Qumbu**  
Quotations clearly marked **with CMTG-CS-MHLM-2015**

Tenders must be deposited in the tender Box at the Mhlontlo Local Municipality, or Posted to P.O. Box 31, Qumbu, 5180 by no later **2<sup>nd</sup> February 2016 at 12h00 noon**. Faxed or electronic submission of documents will not be accepted.

Mhlontlo Local Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it.  
The Municipality does not bind itself to accepting the lowest tender or any tender

**4. ENQUIRES**

Any queries for further information relating to this advert must be directed to Ms. T Ntobongwana on 047 553 7000 and SCM queries to be forwarded to Mr. T Mbono at 047 553 7000.

**MR S.G SOTSHONGAYE**  
**MUNICIPAL MANAGER**