

MHLONTLO LOCAL MUNICIPALITY



T1.1 : ADVERTISEMENT-REQUEST FOR PROPOSAL

PROJECT NAME	CONTRACT NUMBER	TENDER CLOSING DATE
COMPREHENSIVE INSURANCE COVER FOR MUNICIPAL ASSETS	CICMA-02.-MHLM2016/17	25/05/2017 12:00PM

The Mhlontlo Local Municipality in line with its Supply Chain Policy seeks services of a capable service provider to provide comprehensive insurance cover for Municipality Assets for the period of three years. Service providers will be expected to make presentations to the Municipality on the features of their insurance package

Tender document will also be available on Wednesday 10th May 2017 at a Non-Refundable price of R500.00 at Qumbu Municipal Offices

Completed proposal documents in sealed envelope, clearly marked 'TENDER NO: CICMA-02.-MHLM2016/17. Must be deposited at the tender box in the municipal offices at 96 Church Street Qumbu 5180,

All queries with regard to this tender are to be directed to MR. S Notununu (phone), 047 553 7000 (snotununu@mhlontloim.gov.za)

Supply chain question my directed to Mr T Mbono @ 047 553 7000 (tmbono@mhlontloim.gov.za)

Mhlontlo Local Municipality subscribes to the Broad Based Black Economic Empowerment Act (BBBEEA) Act 53 of 2003, Preferential Procurement Policy Framework Act, 2000(Act 5 of 2000). The 80/20 preference point system shall be applicable during the evaluation and adjudication of this tender.

Received Responsive bids will be evaluated based on the following:

- Stage 1- Functionality
- Stage 2- Price and preferential points

The 80/20 preference system will be used as per SCM policy, where 80 points will be for price and 20 for BBBEE.

(b) FUNCTIONALITY ASSESSMENT:

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Functionality	100
• Previous Experience	30
• Capacity and Expertise	40

• Methodology	30
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
BBBEE POINTS	20
Price	80
TOTAL	100

NOTE: Only bidders who scored 70% and more on stage 1 to be evaluated further on price evaluation.

NOTE TO BIDDERS ON BID CONDITIONS

The Supply Chain Management Policy of Mhlontlo Local Municipality will apply.

The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid, or to reject all bids and cancel the notice to tender.

Bids that are submitted late, incomplete, unsigned or by facsimile, electronically or not completed in black ink will be rejected and not accepted for further evaluation.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Valid Tax Clearance Certificate or Tax compliance status Pin
- Copies of company registration documents
- Properly and duly certified copies of original identity documents of members
- Company Profile with contactable references
- Certified B-BBBEE Certificate issued by either verification agencies accredited by SANAS or Sworn Affidavit from DTI Website
- Proof of Municipal Rates not later than three months
- CSD Report not later than one month from the Tender Closing date

Failure to supply all supplementary information may result in the tender being deemed an incomplete tender and may not be considered forward

Bids submitted are to hold good for a period of 120 days.

MUNICIPAL MANAGER

Mr. S.G. Sotshongaye