

MHLONTLO LOCAL MUNICIPALITY
MHLONTLO LOCAL MUNICIPALITY



T1.1 : ADVERTISEMENT TENDER INVITATION

| PROJECT NAME | CONTRACT NUMBER | TENDER CLOSING DATE |
|---------------------------------------|-----------------|-----------------------|
| Provision for Internal Audit Services | IA-PAS-003-2017 | 11/08/2017 12:00PM |

Mhlontlo Local Municipality is inviting all suitable, qualified and experienced Professional Service Providers to submit bids / proposals for the above bids.

DOCUMENTATION

Copies of the bid documents may be obtained from the offices of Mhlontlo Local Municipality, Qumbu, from **Friday, the 28 July 2017**. A non-refundable deposit of **R 350.00** (either cash or bank guaranteed cheque in favour of Mhlontlo Local Municipality) is required per document.

Notes to Prospective Bidders/compulsory submissions

- All prospective bidders must be registered / eligible to register on the Mhlontlo Municipal data base.
- All bids submitted should remain valid for a period of 90 days after the bid closing date.
- Tax Clearance Certificate or SARS compliance Pin
- Certified Copy of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Sworn Affidavit and Copies of company registration documents and certified ID documents of members.
- Company profile with traceable references.
- Bidders are required to submit Proposed Project Team, their CV's and proof of professional registration.
- All the forms (e.g. Declaration of Bidder's Past Supply Chain Management Practices, Compulsory Enterprise Questionnaire, etc.) contained by the tender document must be completed in full, an failure to do so will result in disqualification.

- Joint Venture agreement (Where applicable)
- Proof of Municipal Rates not later than three months
- Central Supplier Database Report not later than one Month

Failure to supply all required and supplementary information will result in the tender being deemed non-responsive; and therefore the tender will not be considered for award.

The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Mhlontlo Local Municipality's Supply Chain Management policy.80/20 preference point system will be used as per the MHLONTLO LM SCM Policy.

Received Responsive bids will be evaluated based on the following criteria:

- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

Only Bidders who score 70% or more on Stage 1 would be evaluated further and eligible for award.

| ITEM | Weight |
|---|------------|
| STAGE 1 OF EVALUATION – FUNCTIONALITY | |
| Functionality | 100 |
| Previous Experience in projects of similar nature | 30 |
| Capacity and Expertise to undertake the work | 40 |
| Methodology | 30 |
| STAGE 2 OF EVALUATION – PRICE & BBBEE POINTS | |
| Price | 80 |
| BBBEE POINTS | 20 |

NB: A detail breakdown of functionality (stage 1 of evaluation criteria) is available on MHLONTLO LM Website: www.mhlontlom.gov.za.

BID CLOSING DATE

Completed bids in sealed envelopes endorsed **IA-PAS-003-2017**, must be deposited in the bid box at Mhlontlo Local Municipality offices, Qumbu not **later than 12H00** on the **11 August 2017**, where bids will be opened in public shortly afterwards at Qumbu. Bidders must take note that where a correction is made the bidder should append a signature. All bids should be completed in black ink and the use of a correction fluid is NOT permitted at all and will lead to disqualification. Bids completed in pencil will be disqualified. Late, incomplete, electronic, telegraphic, telexed, faxed bids will not be considered. The lowest or any proposal will not necessarily be accepted and Mhlontlo Local Municipality reserves the right to accept or

BID ENQUIRES

Enquiries should be directed to **L Mdingi** on 047 553 7000, email address: lmdingi@mhlontlalm.gov.za (internal Auditing) and all SCM related enquiries to be directed to T Mbono on 047 553 7031, email address: tmbono@mhlontlalm.gov.za

A handwritten signature in black ink is written over a horizontal line. To the right of the signature, the date '21/07/2017' is written vertically.

MR S.G. SOTSHONGAYE

MUNICIPAL MANAGER