




MHLONTLO MUNICIPALITY

 POSTAL ADDRESS P.O. Box 31 Qumbu 5180		
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PHYSICAL ADDRESS
96 Lungile General Mabindla
Street
Qumbu
5180

Enquiries: T. Mbono
Tel: 047-553 7000

Fax: 047-5530189

REQUEST FOR QUOTATIONS

CONTRACT NO	DESCRIPTION	ADVERTISING DATE	CLOSING DATE
CS-AM-MHLM2016	<ul style="list-style-type: none">SCANNING SERVICES FOR ELECTRONIC DOCUMENTS	03 February 2017	13 February 2017 TIME: 12:00

The Specification is as follows:

- Scan speed of Up to 90 ppm / 180 ipm at 200 dpi and 300 dpi
- Recommended daily volume of up to 20000 per day
- Optical resolution of 600 dpi
- Output resolution 100/150/200/240/250/300/400/500/600/1200 dpi
- Feeder capacity Up to 200 sheets of 80 g/m2 (20 lb.) paper
- Document sensing Ultrasonic multi –feed detection ; Intelligent Document protection
- Connectivity USB 2.0; USB 3.0 compatible;
- File Formats Supported :Single and multi-page TIFF, JPEG ,RTF,BMP,PDF searchable PDF;
- Paper path Options: Documents can exit into the front output tray ,or at the rear of the scanner if the straight –through paper path option is manually selected;
- Scanners must support continuous scanning mode;
- Scanner must come with a 3 years onsite maintenance plan, including call outs ,labour consumables and spares;
- A i3 Desktop running windows 10 professional, with 8 gigs of RAM and a 20” screen must also be provided, with a 3years onsite warranty as well.

Label Printer requirement.

- A thermal Label printer that can print up to 4” wide.
- Must use Direct thermal Process
- 5000 blank thermal labels that can hold various types of barcodes
- Software that can be used to generate barcodes using the printer

1. SUPPLY CHAIN MANAGEMENT (SCM) REQUIREMENTS

The tender will be evaluated on the 80/20 Preference Point System as prescribed by the Preferential Procurement Policy Framework Act 5 of 2000, and Points will be awarded to a bidder for attaining the B-BBEE status level of contribution.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Valid Tax Clearance Certificate or Tax compliance status Pin
- Properly and duly certified copies of originals of company registration documents
- Properly and duly certified copies of original identity documents of members
- Company Profile with contactable references
- Certified B-BBEE Certificate issued by either verification agencies accredited by SANAS or register auditors approved by IRBA
- Proof of Municipal Rates not later than three months
- CSD Report not later than one month from the Tender Closing date
- MBD4

Failure to supply all supplementary information may result in the tender being deemed an incomplete tender and may not be considered forward

Bids submitted are to hold good for a period of 120 days.

Must be deposited in the tender Box at the Mhlontlo Local Municipality 96 church Street Qumbu 5180, by no later. Faxed or electronic submission of documents will not be accepted.

Mhlontlo Local Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it.

The Municipality does not bind itself to accepting the lowest tender or any tender

4. ENQUIRES

Any queries for further information relating to this advert must be directed to Mr M Mpofu on 047 553 7000 and SCM queries to be forwarded to Mr. T Mbono at 047 553 7000.

MR S.G SOTSHONGAYE
MUNICIPAL MANAGER