

MHLONTLO LOCAL MUNICIPALITY



T1.1 : TENDER NOTICE

PROJECT NAME	CONTRACT NUMBER	CLOSING DATE
Supply and Delivery of Stationery	BTO-ASSET-STA-2017/2018	22.08.2017 12:00PM

Suitable service providers are required to supply and deliver Stationery to Mhlontlo Local Municipality for a one year contract.

A tender document will be available at a **non-refundable** amount of **R350.00**.

(a) Evaluation Criteria

Received Responsive bids will be evaluated based on the following:

- Stage 1- Functionality Assessment
- Stage 2- Price and preferential points

The 80/20 preference system will be used as per SCM policy, where 80 points will be for price and 20 for BBEE.

(b) Functionality Assessment:

Functional Category & Description	Points Allocation
Experience on similar job	50
Capacity and Expertise	50
Total	100

NOTE: Only bidders who scored 70% and more on stage 1 will to be evaluated further to price evaluation.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Submission of a Certified B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or sworn affidavit
- CSD Report not later than one month of the tender closing date
- Tax clearance certificate and Tax compliance status pin
- Proof of Municipal Rates
- JV Agreement must be signed
- A Detailed Company Profile (with relevant past experience)
- Original Tender Document

Failure to attach the above-mentioned documents will lead to disqualification.

Must be deposited in the tender Box at the Mhlontlo Local Municipality, 96 Lungile Mabindla Street Qumbu or Posted to P.O. Box 31 Qumbu 5180. Faxed or electronic submission of documents will not be accepted.

Mhlontlo Local Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it.

The Municipality does not bind itself to accepting the lowest tender or any tender

4. ENQUIRIES

Any queries for further information relating to this advert must be directed to Mr. S. Notununu on 047 553 7000 at the (BTO) section and SCM queries to be forwarded to Mr. T Mbono at 047 553 7000.

MR S.G SOTSHONGAYE - MUNICIPAL MANAGER