

# MHLONTLO MUNICIPALITY

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| <b>POSTAL ADDRESS</b><br>P.O. Box 31<br>Qumbu<br>5180 |
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Enquiries: T.

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| <b>PHYSICAL ADDRESS</b><br>96 Lungile General Mabindla<br>Street<br>Qumbu<br>5180 |
|---|

T.Mbono  
Tel: 047-553 7000  
02 August 2018

Fax: 047-5530189

## REQUEST FOR QUOTATIONS

| CONTRACT NO             | DESCRIPTION  | ADVERTISING DATE | CLOSING DATE                            |
|-------------------------|--|------------------|---|
| LED01-QSWBM-MHML2018/19 | Professional Services for the Design of Qumbu Warehouse and Bricks Making Incubator. | 03 August 2018   | 13 August 2018<br>12HOO<br>@Qumbu Foyer |

**N.B:** Mhlontlo local Municipality is requesting accredited service providers to submit a detailed methodology proposal for the Design of Qumbu Warehouse and Bricks Making Incubator.

### 1. FUNCTIONALITY ASSESSMENT:

| Functional Category & Description          | Points Allocation |
|--|-------------------|
| Qualified Personnel ( registered Engineer) | 30                |
| Experience in the above field              | 30                |
| Methodology relevant to the assignment     | 40                |
| <b>Total</b>                               | <b>100</b>        |

2. **NOTE:** Only bidders who scored 70% and more on stage 1 to be evaluated further on price evaluation

### 3. SUPPLY CHAIN MANAGEMENT (SCM) REQUIREMENTS

The tender will be evaluated on the 80/20 Preference Point System as prescribed by the Preferential Procurement Policy Framework Act 5 of 2000, and Points will be awarded to a bidder for attaining the B-BBEE status level of contribution.

### BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Tax compliance status Pin

ADVERT: DESIGN OF QUMBU WAREHOUSE AND BRICKS MAKING INCUBATOR

- Company Profile with contactable references
- Certified B-BBEE Certificate issued by either verification agencies accredited by SANAS or Sworn Affidavit
- Proof of Municipal Rates not later than one month
- CSD Report not later than one month from the Tender Closing date
- MBD4
- Registration with the Institute of Engineers

**Failure to submit the above returnable documents will render your tender non responsive:**

**Documents:** Must be deposited in the tender Box at the Mhlontlo Local Municipality 96 church Street Qumbu 5180. Faxed or electronic submission of documents will not be accepted.

Mhlontlo Local Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it.  
The Municipality does not bind itself to accepting the lowest tender or any tender

## **2. ENQUIRES**

Any queries for further information relating to this advert must be directed to Mr.F.Mazwana on 047 553 7000 and SCM queries to be forwarded to Mr. T Mbono at 047 553 7000.

  
**MR S.G SOTSHONGAYE**  
**MUNICIPAL MANAGER**

03/08/2018

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P.O. Box 31  
Qumbu  
5180



## PHYSICAL ADDRESS

96 Lungile General Mabindla Street  
Qumbu  
5180

Enquiries: Mr F. Mazwana

\* Tel: 047-5537000

\* E-mail: [fmazwana@mhlontloim.gov.za](mailto:fmazwana@mhlontloim.gov.za)

## Project Specification And Implementation Strategy For Construction Of Qumbu Skills Warehouse And Bricks Making Incubator

### 1. Background

In line with the municipal SDBIP, the Local Economic Department has planned to develop a Qumbu Skills Warehouse And Bricks Making Incubator in Ward 15 at the municipal youth centre.

The available budget for the financial year 2018/2019 is **R800 000.00**, this budget is for design and construction allocated as follows:

- R 200 000.00 : For professional services
- R 600 000.00 : For construction works

Services of a principal agent to facilitate the design and project management are required as professional services for the implementation of the project.

### 2. Project Name

- Construction Of Qumbu Skills Warehouse And Bricks Making Incubator

### 3. Project Location

- The project is located ward 15 in the Qumbu town at the Youth Centre

### 4. Land description, extent and available services

- The land parcel is ERF 98
- It measures : 4.05 ha
- Access is fairly available, the road is not surfaced but trafficable.
- Water is available but capacity needs to be enhanced
- Electricity is available but capacity needs to be enhanced
- Sanitation: There is no waterborne sewer hence a conservancy tank/septic tank needs to be provided for the facility

### 5. Land Ownership

- According to the municipal land audit the land is registered under the Republic of South Africa, which in turn is now the department of public works.
- Title deed number : T18750/1976

### 6. Project Implementation Plan

The project will be implemented in two stages, i.e,

- Design : professional services
- Construction stage : Building construction

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(Extract from SIBIP)

| LOCAL ECONOMIC DEVELOPMENT, PLANNING AND RURAL DEVELOPMENT |   |                 |                        |                               |                  |  |   |  |                              |                              |
|--|---|-----------------|------------------------|-------------------------------|------------------|--|---|--|------------------------------|------------------------------|
| LED, SPATIAL PLANNING AND LAND USE MANAGEMENT              |   |                 |                        |                               |                  |  |   |  |                              |                              |
| Strategic Focus Area                                       | 5 year Objectives   | Projects        | BASELINE               | KEY PERFORMANCE INDICATOR     | BUDGET 2018/2019 | ANNUAL TARGET  | SDBIP Quarterly target                            |  |                              |                              |
|  |   |                 |                        |                               |                  |  | QUARTER 1 TARGET                                  | QUARTER 2 TARGET   | QUARTER 3 TARGET             | QUARTER 4 TARGET             |
|  | Ensure rapid growth and development of strategic economic sectors | Bricking making | Business plan in Place | No. of Incubators established | R 800 000        | Construction of a steel warehouse for brick making incubator | Develop Project Specification. Write Memos to SCM | Procurement of services of a service provider for construction of an incubator | Construction of an incubator | Construction of an incubator |
|  |   |                 |                        |                               |                  |  | Copies of project specification and memos         | Copy of orders and appointment letter  | Photos and technical report  | Photos and technical report  |

## 7. Objective

- To solicit the professional services of an architect to develop designs for the construction of the a Qumbu Skills Warehouse And Bricks Making Incubator
- Develop projects specification and tender documents.
- To solicit professional services to do project management

## 8. Project scope

Anticipated product:

- 1x hall/warehouse 1250m<sup>2</sup> (50 X 25)m
- Material and tool store room
- Two offices
- Shower and Change room for male and female (separate), with lockers..
- Ablution facilities for both male and female
- Reinforce concrete slab 2000m<sup>2</sup>
- Security fencing around the facility
- Kitchenette
- Conservancy/septic tank (including necessary applications)
- Electrical demand and connection (including necessary applications)

## 9. Anticipated project time frame

- The first stage of the project is expected to be completed in the first quarter
- The second stage of the project is expected to be completed in the fourth quarter

## 10. Scope of Services for Phase One (To be done by a professional service provider)

### Stage 1

#### Appraisal and definition of the project (conception)

- Liaise with client to define and confirm brief:
  - Budgetary constraints
  - Site Inspection

# MHLONTLO LOCAL MUNICIPALITY

- Establish Local Council requirements
- Town planning issues, urban design.
- Co-ordinate meetings with client and advise on the need for appointment of other consultants to enhance the professional service team, depending on the nature and need in the project.
- Collate necessary site info, schedule of rights and constraints :
- Meet with client(s) as necessary
- Set up project programme

## Stage 2

### **Design concept**

- Viability/Feasibility Study.
- Review anticipated costs of the project.543
- Check conformity of the concept with the
  - Rights to the use of land.
  - Financial Model
- Prepare initial set of sketch plans.
- Liaise with client to review design and re-appraise.

## Stage 3

### **Design development.**

- Review design and brief as required.
- Develop initial sketch plans to workable design,
- Construction system, Materials and the work of consultants.
- Consult with the local and statutory Authorities.
- Refine design to establish final agreed sketch plan
- Engage other consultants Electrical/Structural/Mechanical

## Stage 4

### **Technical Documentation and procurement.**


- Prepare set of detailed technical drawings and specifications for construction & tender purposes
- Client & consultant liaison as required.

## Stage 5

### **Contract Administration**

- Site Handover | Contractor | construction | Site Inspections
- Administer contract and issue site instructions.
- Assist builder with interpretation of :
  - Drawings and contract documents weekly site inspections
  - And certification of works.
  - Issue Practical Completion Certification.
- Issue Final Completion Certification.
- Assist and facilitate project close out.
- Obtain occupational certificate.
- Site Handover (From Contractor to Client).
- Practical Completion and Final Completion (liability period)

Signed By LED Director: \_\_\_\_\_

  
Mr. Z.Zipete