

MHLONTLO LOCAL MUNICIPALITY



BID NOTICE

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION FOR ACCREDITED SERVICE PROVIDER TO CONDUCTING WORKSHOP OF MHLONTLO MUNICIPALITY COUNCILLORS INCLUDING COUNCIL OVERSIGHT COMMITTEES ON GOVERNANCE AND OVERSIGHT

Description	Project No./ Course name	Number of Attendees	Date of advert	Closing Date
Workshop of Councillors on Municipal Council Oversight and governance support.	Municipal Council Oversight (3 days) Contract No.: COP-WOC-MHLM2017-18	61 Councillors	16 th May 2018	24 May 2018

Kindly furnish the Municipality with a written quotation for the supply of the goods/services as described in the enclosed schedule. The Quotation must be submitted on the letterhead of your business and must be submitted in a sealed envelope to the TENDER BOX of the Mhlonthlo Municipal Offices in 96 Church Street, Qumbu. The envelope must be clearly marked "**COUNCILLOR WORKSHOP: GOVERNANCE AND OVERSIGHT**" with this **REFERENCE (COP-WOC-MHLM2017-18)** not later than 22 of May 2018 at 12h00.

The service provider should be accredited with the following LG SETA Modules:

UNIT STANDARD	UNIT STANDARD TITLE	NQF Level	CREDITS
244185	Apply key Municipal Processes in a Council Function	3	12
244175	Demonstrate and understanding of policy and legal framework guiding Local Government	3	10
244174	Facilitate Co-operative Governance and inter-governmental relations	3	6

The Following Conditions will apply:

- Price(s) quoted must be valid at least for thirty (30) days from the date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- The quote must be submitted on a separate page in the letterhead of your business.
- This Quotation shall be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed MBD2, MBD 4, MBD 6.1 , MBD 8 and MBD 9 must be scrutinized, completed and submitted together with your quotation.
- SARS Pin
- Proof of CSD Registration not later than one month
- A Valid Certified BBBEE Certificate or Sworn Affidavit
- Proof Of Company Registration Document
- Proof of Municipal Rates not older than one month

NB: No Quotations will be considered from persons in the Service of State .


The Council does not bind itself to accept the lowest or any quotation and reserves the right to accept the quotation as whole or in part , at the rates quoted.

Failure to comply with these conditions may invalidate your offer.

All tenders shall hold good for 90 days after tender closing date. The Council is not bound to accept the lowest or any tender and or part thereof and the Council reserves the right to accept any tender in whole or in part. All electronic, telegraphic, telefax, e-mail and late tenders will not be considered and tenders not deposited in the tender box as prescribe in this notice will not be considered as well.

For enquiries regarding the issuing of Supply Chain Management, please contact Mr T Mbono at 047 553 7000.

For clarity on training descriptions please contact Mrs Tumeka Mabono at 047 553 7000.

 16/05/2018

Mr SG Sotshongaye

Municipal Manager