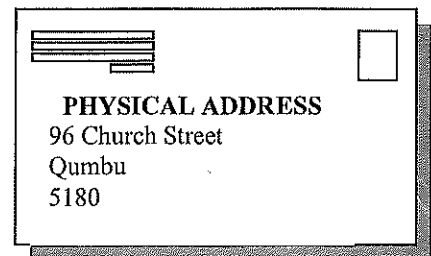
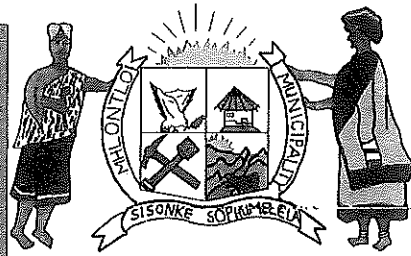


POSTAL ADDRESS
P.O. Box 31
Qumbu
5180



PHYSICAL ADDRESS
96 Church Street
Qumbu
5180

Ifoni/Tel: 047-5537000

Ifax/Fax: 047-5530189

E-mail: tmabono@mhlontloim.gov.za

Imibuzo/Enquiries: *Mrs. T.P. Mabono*

Mhlontlo Local Municipality: External Advert

Mhlontlo Local Municipality invites suitable candidate to apply for the following vacant post

Department: Infrastructure Services Development

Post: Manager: Project Management Unit (PMU)

Five (5) Year All-Inclusive Fixed Term Contract

Total Remuneration Package: R 826 945.15

Minimum Requirements:

- Matric or STD 10 plus three (3) year Diploma/ Degree in Civil Engineering
- Minimum of 3 – 5 years management experience with Municipal Engineering Programmes, including Municipal Infrastructure Grants
- Civil Engineering design programs will be an added advantage
- Computer literacy and Micro Soft Projects may be an added advantage
- Understanding of Acts governing Local Government and engineering statutory documents/legislations
- Valid code 08/ B driver's licence
- Extensive knowledge of Council's Policies, procedures and Systems
- Knowledge of legislations/statues pertaining functions of the post
- Experience in preparing financial and progress reports for the Municipality and other sources of funding
- Good writing and presentation skills
- Ability to build and maintain excellent working relations, as well as to interact and communicate with both Internal and external stakeholders.

Key Responsibility

- Manages PMU and processes of project identification, MIS registration, planning, conceptual design and implementation of Infrastructure Projects

- Develops, implement, maintains and reviews IIP, CIP and ITP for Mhlontlo Municipality in accordance with national legislation, guidelines and IDP
- Supervises, manages and controls the activities of the subordinates for Infrastructure Projects
- Compile PMU business plans, other business plans and budget in consultation with the Director Infrastructure Services
- Manages EPWP Projects
- Manages the formulations of specific controls and tender documents and controls contractual obligations
- Prepares the monthly, quarterly, mid-year and annual report in terms of projects and grants
- Developing conceptual frame work of current and future interventions necessary to achieve acceptable levels of service delivery
- Implement any other duties as directed by the Director Infrastructure Services

NB: Mhlontlo Local Municipality is an Affirmative Action employer. Should candidates not hear from the municipality after three (3) months from closing date, they may regard themselves as having been unsuccessful. Canvassing support from Councillors and Municipal Officials is prohibited and any person found thereof, will be disqualified with immediate effect. The Municipality reserves the right to approve or decline the appointment. Enquiries regarding the above posts should be directed to the Human Resources Department at 047 553 7000 during office hours. Contact person Mrs T.P. Mabono: Acting Deputy Director: Corporate Services.

Closing Date: 05 November 2018

Time : 16H30

Applications with CVs and Certified copies of certificates must be posted or handed by hand

Municipal Manager Mhlontlo Local Municipality P.O. Box 31 Qumbu 5180	96 L.G. Mabindla Street Qumbu 5180
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Phone: 047 553 7000

Faxed, emailed and late applications will not be considered

Yours faithfully


Mr. S. G. Sotshongaye
Municipal Manager

16/10/2018
DATE