

POSTAL ADDRESS  
P.O. Box 31  
Qumbu  
5180



PHYSICAL ADDRESS  
96 L. G.Mabindla Avenue  
Qumbu  
5180

Ifoni/Tel: 047-5537000

Ifax /Fax: 047-553018

**EXTERNAL VACANCY**  
**DATE 29 JANUARY 2024 – 15 FEBRUARY 2024**

The Mhlontlo Local Municipality is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability.

Suitably qualified persons are hereby invited to apply for the following vacancy which will be filled in terms of the Employment Equity Plan of the municipality. **People with physical disabilities are encouraged to apply.**

<b>DEPARTMENT</b>	<b>LOCAL ECONOMIC DEVELOPMENT, PLANNING AND RURAL DEVELOPMENT</b>
<b>NAME OF THE POST</b>	<b>MANAGER TOWN, REGIONAL AND HUMAN SETTLEMENT</b>
<b>ALL INCLUSIVE PACKAGE</b>	<b>R825 945.15</b>
<b>ADVERTISED</b>	<b>DAILY DISPATCH, LOCAL NEWS PAPER AND WEBSITE</b>
<b>MINIMUM REQUIREMENTS</b>	<p>Matric/ Grade 12 Certificate.</p> <p>Post-matric qualification in Town and Regional Planning, Building, Human Settlement or equivalent.</p> <p>Minimum of five (5) years related experience.</p> <p>Knowledge of relevant land use, building or human settlement.</p> <p>Valid Driver's license.</p> <p>Good communication and reporting skills.</p> <p>Registration with the relevant professional body will be an added advantage.</p>
<b>KEY RESPONSIBILITIES</b>	<p>Land use and development management.</p> <p>Responsible for the development of spatial development framework.</p> <p>Responsible for management of human settlement.</p> <p>Development and review of relevant policies.</p> <p>Compiling land use assessments and related reports.</p> <p>Perform any other duties that may be assigned by competent authority.</p> <p>Sign performance agreement and performance plan.</p>

**CLOSING DATE : 15 FEBRUARY 2024 @ 12H00**

**ENQUIRIES : THE ACTING SENIOR MANAGER CORPORATE SERVICES: MS. Z. PETSE (047-533 7000) DURING OFFICE HOURS.**

**NB: Mhlontlo Local Municipality is an Affirmative Action employer. Should candidates not hear from the municipality after three (3) months from the closing date, they may regard themselves as**

*having been unsuccessful.*

*Please apply by writing the Application letter and also send your Curriculum Vitae together with certified copies of your qualifications, Identity Document (ID) and Valid Driver's Licence (where applicable) to:*

*The Municipal Manager  
Mhlontlo Local Municipality  
P.O. Box 31  
Qumbu, 5180*

**FOR ATTENTION: THE SENIOR MANAGER, CORPORATE SERVICES DEPARTMENT**

OR

Submit your application letter, CV and certified copies of your qualifications and ID document and valid driver's licence where applicable by hand to.

The Senior Manager  
Corporate Services Department  
96 L. G. Mabindla Street  
Qumbu, 5180

*Without prejudice and with due respect, correspondence will only be limited to short-listed applicants due to circumstances beyond our control.*

**CORRESPONDENCE WILL BE LIMITED TO ONLY SHORT- LISTED APPLICANTS.**

The Municipality reserves the right not to make any appointment to the advertised posts.

**PLEASE NOTE:** THAT NO FAXED OR E-MAILED APPLICATIONS WILL BE CONSIDERED AND THAT APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE CONSIDERED.

The appointment is made according to the Council conditions of service.  
Canvassing for this position will lead to disqualification of applications.

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Mr.L. Ndabeni  
Municipal Manager

2024/01/29  
Date

***We urge all employees, clients, members of the public and our suppliers to report any kind of fraud or corruption at Mhlontlo Local Municipality's Human Resources-***