



Mhlontlo Local Municipality invites suitable candidates to apply for the following vacant position

COMMUNITY SERVICES DEPARTMENT

13 MARCH TO 03 APRIL 2023

SENIOR MANAGER: COMMUNITY SERVICES

POST	Permanent based on government notice number 47370 of 18 October 2022 and notice number 46470 of 17 August 2022.
ALL INCLUSIVE PACKAGE	MINIMUM R 859,002 MIDPOINT: R965,907 MAXIMUM 1,055,932 per annum Remuneration package will be based on regulation on appointment and conditions of senior manager, government notice no 47538 of 18 November 2020
ADVERTISED	National Paper Daily Dispatch, Local Paper, Internal and Website
MINIMUM REQUIREMENTS	<ul style="list-style-type: none"> ❖ A Bachelor Degree in Social Science/Public Administration/Law or equivalent. ❖ Five (5) years' relevant experience at Middle Management Level. ❖ Valid Code 08 (EB) driver's licence.
SKILLS, KNOWLEDGE AND COMPETENCE	<ul style="list-style-type: none"> ❖ Have proven successful institutional transformation within public or private sector. ❖ Good knowledge and understanding of relevant policy and legislation. ❖ Good knowledge and understanding of institutional governance systems and performance management. ❖ Understanding of council operations and delegation of powers, as well as. ❖ Health service management. ❖ Public safety, and. ❖ Cemetery Management. ❖ Parks and recreation management. ❖ Registration with the South African Council for Social Service Professionals (SACSSP), or similar recognised relevant professional body will be added advantage.
KEY RESPONSIBILITIES	<p>Provide strategic leadership and management in the Community Services Department.</p> <p>Responsible for community services functional areas, namely health services management, public safety (which includes traffic management, security management and law enforcement), waste management, parks and recreation management and library services.</p> <p>Oversee review and development of community services related policies.</p> <p>Give input forward preparations of the IDP and SDBIP.</p> <p>Compilation, implementation, monitoring and reporting on departmental budget.</p>

CLOSING DATE : 03 APRIL 2023 @ 12H00

ENQUIRIES: SENIOR MANAGER: CORPORATE SERVICES: MR. W. ZWANE (047-533 7000) DURING OFFICE HOURS.

Note: Candidates who are not in possession of the CPMD/MFMP in line with notice 29967 of June 2007 on Municipal Regulation on Minimum Competency Levels will be given an opportunity to obtain such competency within 18 months if appointed. Please also note that shortlisted candidate will undergo security vetting including inter alia, competency assessment, the verification of Curricula Vitae, Qualifications and Criminal records. The successful candidate will be required sign a performance agreement as well as disclose their financial interests.

NB: Mhlontlo Local Municipality is an Affirmative Action employer. Should candidates not hear from the municipality after three (3) months from the closing date, they may regard themselves as having been unsuccessful. Please apply by filling in the Application for Employment Form obtainable from our website: www.mhlontloim.gov.za. Application forms are also available from Corporate Service Department. You must also send your Curriculum Vitae together with certified copies of your qualifications, Identity Document (ID) and Valid Driver's Licence (where applicable) to:

**The Municipal Manager
Mhlontlo Local Municipality
P.O. Box 31
Qumbu , 5180**

FOR ATTENTION: THE SENIOR MANAGER, CORPORATE SERVICES DEPARTMENT

OR

Submit your completed Employment Application Form and your CV and certified copies of your qualifications and ID document and valid driver's licence where applicable by hand to;

**The Senior Manager
Corporate Services Department
96 L. G. Mabidla Street
Qumbu , 5180**

Without prejudice and with due respect, correspondence will only be limited to short-listed applicants due to circumstances beyond our control.

CORRESPONDENCE WILL BE LIMITED TO ONLY SHORT-LIST APPLICANTS.

The Municipality reserves the right not to make any appointment to the advertised posts.

PLEASE NOTE: THAT NO FAXED OR E-MAILED APPLICATIONS WILL BE CONSIDERED AND THAT APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE CONSIDERED.

**The appointment is made according to the Council conditions of service.
Canvassing for this position will lead to disqualification of applications.**

**Mr. L. NDABENI
MUNICIPAL MANAGER**

**2023/03/08
DATE**

We urge all employees, clients, members of the public and our suppliers to report any kind of fraud or corruption at Mhlontlo Local Municipality's Human Resources-