

KUMKANI MHLONTLO LOCAL MUNICIPALITY

96 LG Mabincla street
Qumbu
5180
Eastern Cape

PO Box 31
Qumbu
5180



(047) 553 7000 

(047) 553 0189 

www.mhlontloim.gov.za 

info@mhlontloim.gov.za 

VACANCY: 2 X AUDIT COMMITTEE MEMBERS

Applications are hereby invited from suitable candidates to serve as members of the Kumkani Mhlontlo Local Municipality's Audit Committee for a period of three years.

Kumkani Mhlontlo Local Municipality Council is required to constitute an audit committee to comply with the provision of Section 166 of the Municipal Finance Management Act, 2003. The Council wishes to enhance its developmental role and the transparency of its administration which will give the local community confidence in the Council's stewardship over and the utilisation of public funds.

REQUIREMENTS

The Council invites suitable qualified persons to submit their applications, accompanied by CVs, copies of identity document, qualifications, and valid driving licence. The candidates must possess the following:

QUALIFICATIONS, EXPERTISE AND EXPERIENCE

- Bachelor's degree/ Post graduate qualification in Accounting, Internal Auditing, Risk Management, Information and communication technology, Performance Management, Human Resource Management, Civil Engineering (Registered as Pr. Eng/ Pr. Tech) or Law (Admitted Attorney or Advocate)
- Applicants should preferably be a CIA /CA(SA)/ Advocate/ Admitted Attorney, CISA, CRMA, Pr. Eng/ Pr. Tech or should possess any similar qualification.
- Professional qualifications and membership of a professional body that they affiliate on.
- Proven expertise and experience in serving in any public sector governance audit and performance committee or risk committee.
- Experience in the field of auditing, risk management, financial management, internal controls, human resource, legal services, legislation applicable to municipalities and corporate governance.
- Local Government, Private and public sector experience.
- An understanding of service delivery priorities.
- An understanding of the role of council and councillors.
- An understanding of major accounting practices and public sector reporting requirements.
- An understanding of the roles and responsibilities of internal and external auditors.
- An understanding of the treatment of allegations and investigations; and
- An understanding of the performance management system.

SKILLS AND QUALITIES

- Willingness to serve the interest of the public in a responsible manner.
- Furthermore, candidates should possess the following qualities:
 - Independence
 - Integrity
 - Willingness to dedicate time
 - Good communication skills
 - Analytical reasoning abilities and objectivity

KEY FUNCTIONS

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The person interested in this function and who is eminently qualified will therefore be expected to render, amongst others, the following functions:

Advising the municipal council, the political office bearers, the accounting officer and the management of the municipality on matters relating to:

- Internal financial control and internal audits;
- Risk management;
- Accounting policies;
- The adequacy, reliability and accuracy of financial reporting and information;
- Performance management;
- Effective governance;
- Compliance with the annual Division of Revenue Act and any other applicable legislation; Performance evaluation; and any other issues referred to it by the municipality
- Review the annual financial statements, respond to the council on any issues raised by the Auditor General.

REMUNERATION

Members not employed in the public sector will be remunerated in line with the Audit Committee Charter as approved by Mhlontlo Local Municipality Council. Members in the service of State are reimbursed for preparation of the meeting and travelling when required to travel to attend meetings.

CLOSING DATE: 28 January 2024

All applications must be sent with your application/motivation letter, curriculum vitae, certified copies of qualifications, identity document (ID), valid driving licence to: The Municipal Manager: Mr L Ndabeni, Kumkani Mhlontlo Local Municipality, P.O Box 31, Qumbu, 5180.

Applications can also be hand delivered at the following physical address: 96 LG Mabindla Street, Kumkani Mhlontlo Local Municipality, Qumbu, 5180.

Further enquiries may be directed to Mr L. Ndabeni from telephone number 047 553 7000/ during office hours (08:00am – 16:30pm) or @Indabeni@mhlontloim.gov.za.

Please note: No emailed or faxed applications will be accepted.

If you do not receive a response from the Kumkani Mhlontlo Local Municipality within 60 days after the closing date, you must accept that your application has been unsuccessful. The short-listed candidates will be subjected to a security clearance if deemed necessary. **CORRESPONDENCE WILL BE LIMITED TO ONLY SHORT-LISTED APPLICANTS.** The Municipality reserves the right not to make any appointment to the advertised posts.

Approved


Mr. L. Ndabeni
Municipal Manager

08/01/2024
Date